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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Director, Foreign Broadcast Information Service		EXTENSION	NO. FBIS-0368/85	STAT
			DATE 30 August 1985	STAT
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Deputy Director for Science and Technology Room 6E45, Headquarters				FYI, in case anyone asks, we have been helping Bob Magee to get his "ethnic recruitment" underway.
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95-2506

AUG 27 1985

MEMORANDUM FOR: Director, Foreign Broadcast Information Service

FROM : Robert W. Magee
Director of Personnel

SUBJECT : Letter of Appreciation

STAT 1. On behalf of the Office of Personnel, I wish to express my appreciation to [redacted] and the personnel of the Translation Services Staff.

STAT 2. The Office of Personnel has recently embarked on an ethnic recruitment program. As part of this effort it was necessary to have an advertisement translated into 13 different languages. Not only did [redacted] and her staff respond very quickly to this request, but the translations were done in such a precise manner that it enabled our advertising agency to typeset the ad for publication with comparative ease. As a matter of fact, it was able to set the Chinese and Japanese translations into camera-ready copy directly from the translation itself, saving us additional time and expense.

STAT 3. Please convey my appreciation to [redacted] and her staff for a very fine job.


Robert W. Magee

John: Maybe we'll get you some reprints
from all this. B.